

## 2019 Current Fiscal Year Report: Hazardous Waste Electronic Manifest System Advisory Board

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### 1. Department or Agency

Environmental Protection Agency

### 2. Fiscal Year

2019

### 3. Committee or Subcommittee

Hazardous Waste Electronic Manifest System Advisory Board

### 3b. GSA Committee No.

2555

### 4. Is this New During Fiscal Year?

No

### 5. Current Charter

08/28/2017

### 6. Expected Renewal Date

08/28/2019

### 7. Expected Term Date

### 8a. Was Terminated During Fiscal Year?

No

### 8b. Specific Termination Authority

### 8c. Actual Term Date

### 9. Agency Recommendation for Next Fiscal Year

Continue

### 10a. Legislation Req to Terminate?

No

### 10b. Legislation Pending?

Not Applicable

### 11. Establishment Authority Statutory (Congress Created)

### 12. Specific Establishment Authority

42 USC § 6939g

### 13. Effective Date

10/05/2012

### 14. Committee Type

Continuing

### 14c. Presidential?

No

### 15. Description of Committee Non Scientific Program Advisory Board

### 16a. Total Number of Reports

No Reports for this Fiscal Year

### 17a. Open Meetings and Dates 0 17b. Closed Meetings and Dates 0 17c. Partially Closed Meetings and Dates 0 Other Activities 0 17d. Total Meetings and Dates 0

No Meetings

### Current FY Next FY

### 18a(1). Personnel Pmts to Non-Federal Members

\$0.00 \$0.00

### 18a(2). Personnel Pmts to Federal Members

\$0.00 \$0.00

### 18a(3). Personnel Pmts to Federal Staff

\$0.00 \$0.00

### 18a(4). Personnel Pmts to Non-Member Consultants

\$0.00 \$0.00

### 18b(1). Travel and Per Diem to Non-Federal Members

\$0.00 \$0.00

### 18b(2). Travel and Per Diem to Federal Members

\$0.00 \$0.00

### 18b(3). Travel and Per Diem to Federal Staff

\$0.00 \$0.00

### 18b(4). Travel and Per Diem to Non-member Consultants

\$0.00 \$0.00

<b>18c. Other(rents,user charges, graphics, printing, mail, etc.)</b>	\$0.00	\$0.00
<b>18d. Total</b>	\$0.00	\$0.00
<b>19. Federal Staff Support Years (FTE)</b>	0.00	0.00

**20a. How does the Committee accomplish its purpose?**

The Hazardous Waste Electronic Manifest System Advisory Board (e-Manifest Board) will provide recommendations on matters related to the operational activities, functions, policies, and regulations of the EPA under the e-Manifest Act, including: The effectiveness of the e-Manifest IT system and associated user fees and processes; Matters and policies related to the e-Manifest program; Issues in the e-Manifest area, including issues identified in EPA's E-Enterprise strategy that intersect with e-Manifest, such as: Business to business communications, Performance standards for mobile devices, and EPA's Cross Media Electronic Reporting Rule (CROMERR) compliant e-signatures; Regulations and guidance as required by the e-Manifest Act; Actions to encourage the use of the electronic (paperless) system; and Changes to the user fees as described in Section 3024(c)(3)(B)(i).

**20b. How does the Committee balance its membership?**

As required by the e-Manifest Act, the e-Manifest Board is composed of nine (9) members. One (1) member will be the EPA Administrator (or a designee), serves as Chairperson of the Board. The rest of the committee is composed of: At least two (2) members who have expertise in information technology; At least three (3) members who have experience in using or represent users of the manifest system to track the transportation of hazardous waste under the e-Manifest Act; At least three (3) members who will be State representatives responsible for processing e-Manifests. All members of the e-Manifest Board, with the exception of the EPA Administrator, will be appointed as Special Government Employees or representatives.

**20c. How frequent and relevant are the Committee Meetings?**

The Agency did not convene an e-Manifest Advisory Board meeting in 2018 due to unanticipated membership vacancies which occurred during 2018. Additionally, the e-Manifest System launched on June 30, 2018, in accordance with the scheduled launch date announced in the January 2, 2018 e-Manifest User Fee Rule. Thus, the Agency plans to convene the next e-Manifest Advisory Board meeting in early 2019 in order: 1) to allow sufficient time to fill the unanticipated vacancies on the Board and 2) to allow for an adequate time-period of performance of the e-Manifest System since its June 2018 launch for which the Board can evaluate the System and provide meaningful recommendations to the Agency about the System's effectiveness.

**20d. Why can't the advice or information this committee provides be obtained elsewhere?**

The Hazardous Waste Electronic Manifest Establishment Act, 42 USC § 6939g (e-Manifest Act) directs the EPA Administrator to establish the Hazardous Waste Electronic Manifest System Advisory Board (e-Manifest Board) to assess the effectiveness of the electronic manifest system and make recommendations to the EPA Administrator for improving the system.

**20e. Why is it necessary to close and/or partially closed committee meetings?**

Not Applicable

**21. Remarks**

All members are Tier 1 (parent committee members). There are no Tier 2 (subcommittee) members serving.

**Designated Federal Officer**

Fred Jenkins DFO

Committee Members	Start	End	Occupation	Member Designation
Baker, Thomas	02/26/2016	02/25/2019	Tier 1, Vice President, Environment & Transportation, Veolia North America, New York, NY	Representative Member
Burman, Joshua	02/26/2016	02/25/2019	Tier 1, Pollution Control Specialist, Minnesota Pollution Control Agency, Mankato, MN	Representative Member
Hurley, Micheal	02/26/2016	02/25/2019	Tier 1, ERP Data Manager, Massachusetts Department of Environmental Protection, Boston, MA	Representative Member
Johnson, Barnes	02/26/2016	02/25/2019	Tier 1, Director, (Delegated Chair) US Environmental Protection Agency, Washington, DC	Regular Government Employee (RGE) Member
Walczak, Cynthia	02/26/2016	02/25/2019	Tier 1, Environmental Project Manager, MPS Group, Farmington Hills, MI	Representative Member
Wilson, Justin	02/26/2016	02/25/2019	Tier 1, Senior Manager II, Environmental Compliance, Wal-Mart Stores Inc., Bentonville, AR	Representative Member

**Number of Committee Members Listed: 6**

**Narrative Description**

The Hazardous Waste Electronic Manifest Establishment Act, 42 USC § 6939g (e-Manifest Act) directs the EPA Administrator to establish the Hazardous Waste Electronic Manifest System Advisory Board (e-Manifest Board) to assess the effectiveness of the electronic manifest system and make recommendations to the EPA Administrator for improving the system.

**What are the most significant program outcomes associated with this committee?**

Checked if Applies

Improvements to health or safety



Trust in government	<input checked="" type="checkbox"/>
Major policy changes	<input checked="" type="checkbox"/>
Advance in scientific research	<input type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input checked="" type="checkbox"/>
Other	<input checked="" type="checkbox"/>

### Outcome Comments

Compliance with the e-Manifest Act of 2012

### What are the cost savings associated with this committee?

Checked if Applies

None	<input type="checkbox"/>
Unable to Determine	<input type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>
\$500,001 - \$1,000,000	<input type="checkbox"/>
\$1,000,001 - \$5,000,000	<input type="checkbox"/>
\$5,000,001 - \$10,000,000	<input type="checkbox"/>
Over \$10,000,000	<input type="checkbox"/>
Cost Savings Other	<input type="checkbox"/>

### Cost Savings Comments

The EPA estimates e-Manifest will ultimately reduce the burden associated with preparing shipping manifests between 300,000 and 700,000 hours, saving state and industry users, on average, an annualized \$65 million per year over the first six years of system operation, and more than \$90 million once electronic manifests have been widely adopted. The e-Manifest Advisory board's function is to support EPA's successful implementation of the e-Manifest project.

### What is the approximate Number of recommendations produced by this committee for the life of the committee?

2

### Number of Recommendations Comments

**What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?**

50%

**% of Recommendations Fully Implemented Comments**

**What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?**

0%

**% of Recommendations Partially Implemented Comments**

**Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?**

Yes ☒ No ☐ Not Applicable ☐

**Agency Feedback Comments**

The Agency's response to the Board's recommendations are posted in the public docket at: <http://www.regulations.gov> under docket no. EPA-HQ-OLEM-2016-0695. The Agency's response to the e-Manifest Advisory Board recommendations from the September 26-28, 2017 meeting are published in [www.regulations.gov](http://www.regulations.gov), public docket, EPA-HQ-OLEM-2017-0368.

**What other actions has the agency taken as a result of the committee's advice or recommendation?**

Checked if Applies

Reorganized Priorities	<input type="checkbox"/>
Reallocated resources	<input type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>

**Action Comments**

Not Applicable

**Is the Committee engaged in the review of applications for grants?**

No

**Grant Review Comments**

Not Applicable

**How is access provided to the information for the Committee's documentation?**

Checked if Applies

Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input checked="" type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input checked="" type="checkbox"/>
Other	<input checked="" type="checkbox"/>

**Access Comments**

-e-Manifest Advisory Board

website:<https://www.epa.gov/hwgenerators/hazardous-waste-electronic-manifest-system-e-manifest>

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